



NADIMPALLI SATYANARAYANA RAJU INSTITUTE OF TECHNOLOGY



(Approved by AICTE, New Delhi || Affiliated to JNTUK, Kakinada || 8001:2008 Certified Institute)

Recognized under Section 2(f) of the UGC Act, 1956 || Accredited by NAAC with 'A' Grade (3.10/4.00)

SONTYAM, ANANDAPURAM, Visakhapatnam-531173

No: NSRIT/CIRCULAR /2019-20/003

Date: 11-06-2019

CIRCULAR

All the HODs are hereby instructed to maintain Departmental Stock register and update the register immediately after receiving the stock to the department. Also the stock received to the department must be updated in the main stock register which is available in the office with A.O.

(Dr.Y.Vamsidhar)
Principal

Dr. Y. VAMSIDHAR
PRINCIPAL
NLS. Raju Institute of Technology
Sontyam, Anandapuram, VSP 531173

Copy to:

1. **Secretary** : for kind information
2. **Correspondent** : for information
3. **All HODs – CE/EEE/ME/ECE/CSE/S&H/MBA/DIP/OIE/LIB/PD/ACC**
: for information
4. **A.O:** for information.

CE	EEE	ME	ECE	CSE	S&H	MBA	DME	DEEE	OIE

LIB	PD	ACC