



NADIMPALLI SATYANARAYANA RAJU INSTITUTE OF TECHNOLOGY

(Approved by AICTE, New Delhi & Affiliated to JNTUK, Kakinada)

SONTYAM, ANANDAPURAM, Visakhapatnam-531173

NSRIT /CIR/staff/2016-17/015

Date: 23-02-2017

CIRCULAR

Sub: Intimation of Service, Leave, T.A & D.A Rules to all the staff.

Herewith informed to all the staff, The new Service, Leave, T.A & D.A Rules will be implemented to all staff of NSRIT. For awareness on this service rules, respective HODs are requested to circulate the service rules book to all the concerned staff under your control.

All the staff requested to adhere the rules & regulations.

A handwritten signature in blue ink, appearing to read 'B. Srinivas', is written over a light blue rectangular background.

PRINCIPAL

Copy to:

- 1. Secretary Sir – for kind information**
- 2. Vice Principal & Dean Academics:** for information
- 3. Assistant Principal – Admn. :** for information
- 4. All HODs – CE/EEE/ME/ECE/CSE/S&H/MBA/Diploma:** for information
- 5. Library:** for information
- 6. A.O.:** for information