



Estd: 2008
**NADIMPALLI SATYANARAYANA RAJU
INSTITUTE OF TECHNOLOGY**

(Approved by AICTE, New Delhi & Affiliated to JNTU, Kakinada)
SONTYAM, ANANDAPURAM, Visakhapatnam-531173

NSRIT/CIR/staff/2017-18/18

Date: 23.06.2017

CIRCULAR

To: HODs of CE/EEE/ME/ECE/CSE/ S&H

All are HODs requested to attend the meeting with Secretary Dr.N.Prasada Raju garu in board room at 10.00 AM. on 26-06-2017

Agenda

1. HODs are come with your lab/department pending proposals with complete details for finalization & approval.
2. HOD-EEE-come with MAT lab software comparative statement note for finalize & calibration expenses
3. HOD-CSE come with purchase of 2GB RAM for DT lab for finalization
4. HOD - ME come with details of lab servicing estimates & CNC lathe machine purchase proposal.
5. HOD-ECE come with lab servicing estimates
6. Any pending proposal, respective HODs are requested to come for discussions with GS and get finalization.
7. HOD - S&H - finalization of first year orientation programme.
8. Any other matters for finalization

Dr. B.V.R.Ravi Kumar
Principal

Copy to

1. **Secretary – for kind information**
2. **Vice Principal & Dean- Academics:** for information
3. **Asst.Principal :** for information
4. **All HODs – CE/EEE/ME/ECE/CSE/S&H:** for information
5. **A.O. :** for information