

(Approved by AICTE, New Delhi & Affiliated to JNTU, Kakinada)
 SONTYAM, ANANDAPURAM, Visakhapatnam-531173

NSRIT/CIR/STAFF/2018-19/047

Date : 19-12-2018

CIRCULAR

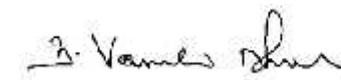
JNTUK – ZONE-A Sports Meet – 2018-19

Following committees are constituted for “JNTUK – ZONE –A Sports Meet – 2018-19”

Organizing Committees:-

S.No:	Committee	Co-Ordinator	Activities	Signature
1	Finance, Purchase & Prizes	Sri.N.Sai Varma	<ul style="list-style-type: none"> ▪ Total Budget Preparation ▪ Advance Proceedings ▪ Expenditure Maintenance ▪ Purchase of Sport items ▪ Purchase of Mementos for judges ▪ Purchase of Guest Felicitation ▪ Purchase of Medals/Trophies ▪ Purchase of all Event related Utilities 	
2	Poster/Certificate/Food Coupon Design, Press-Publicity, Campaign & Souvenir	Sri. Y.Babji	<ul style="list-style-type: none"> ▪ Poster Design ▪ Certificate Design/Monitoring ▪ Food Coupon Design ▪ Poster campaign ▪ Press Notes ▪ Invitation Circulation ▪ Information to Police Station ▪ Event Photography ▪ Souvenir Preparation 	
3	Registration & Certificates	Mr.K.S.Ramanjaneyulu	<ul style="list-style-type: none"> ▪ Day – 1 Registrations enrollment ▪ Issuing of accommodation details to participants ▪ Issuing of Food Coupons ▪ Help Desk Monitoring regarding locations of events & schedule. 	

4	Stage Committee	Mr.G.Rajasekharam	<ul style="list-style-type: none"> ▪ Inauguration & Valedictory Program organization (Outside Stage with Sound system, Chairs, Olympic torch progress monitoring, Other needs for outside program on both inauguration & valedictory) 	
5	Ground Maintenance Committee	Mr.A.Matha Prasad	<ul style="list-style-type: none"> ▪ Total all Courts Marking ▪ Total all Courts Watering & Maintenance ▪ First Aid Monitoring 	
6	Food & Hospitality (For Guests, Judges & Participants)	Dr.N.Giridhar	<ul style="list-style-type: none"> ▪ Arrangements monitoring of food for referees, Guests & Participants (2 – days) ▪ Arrangements of water facility at courts. 	
7	Discipline & First Aid Committee	Sri.PVS.Muralikrishna	<ul style="list-style-type: none"> ▪ Monitoring of Score Boards ▪ Monitoring of Referee Presence & Progress. ▪ Monitoring of Line Umpiring ▪ Monitoring of Judgment/Results. ▪ Monitoring Of Discipline 	



PRINCIPAL