



NSRIT/CIR/staff/2017-18/067

Date: 23.11.2017

**CIRCULAR**

Sub: Bio-Metric Attendance is Mandatory wef 01-12-2017

Ref: Lr.No JNTUK/Biometric/2017

As per the circular received from JNTUK on 22.11.2017, all the HODs are requested to close monitoring & ensure all the staff & students should give their bio-metric attendance through vidyawaan every day without fail.

All HODs are requested take this seriously and inform the same to all the staff & students regarding e-attendance.

**PRINCIPAL**

Copy to:

1. Secretary Sir – for kind information
2. Correspondent - for information
3. All HODs – CE/EEE/ME/ECE/CSE/S&H/MBA/Diploma: for information
4. A.O.: for information