



NSRIT/CIR/staff/2017-18/093

Date: 31.01.2018

CIRCULAR

It is hereby inform to all the Staff members that those who are not submitted the Original Degrees -OD (UG & PG) must submit the certificates on or before 10/02/2018 without fail. If fail to submit the OD certificates salary will not be disbursed.

PRINCIPAL**Copy to:**

1. **Secretary:** for kind information
2. **Correspondent:** for information
3. **Vice Principal – Academics:** for information.
4. **Asst. Principal – Admn. :** For information.
5. **Vice Principal – Polytechnic I/c :** for information.
6. **All HODs – CE/EEE/ME/ECE/CSE/S&H/MBA:** for information and take necessary action
7. **A.O.:** for information.