



**II-Shift Polytechnic**  
**CIRCULAR**

In student learning process pedagogy methods plays an important role. In this regard the new initiation pedagogy methodology **SHOW & TELL** in our institution in the name of **Project Show Case Program**. It is decided to conduct the program on 20.03.2018 at 10.00 am onwards. Henceforth, we request all the students should participate and take the advantage of the opportunity without fail and make it successful. Venue of the event and respective coordinators list is given table. Students can contact department level concern persons for any queries.

S.No	Department Name	Name of the Faculty	Event Location
1	DME	Mr.G.Ramesh B.Nooka Raju	Block-2
2	DEEE	P.Madhusudhan P.Pushpa Latha	Block-1

**Instruction set to the Students :**

1. All the batch members ion the project batches should stand at their respective allotted space/location to show case their project.
2. Dr.N.Prasada Raju garu, General Secretary and Dr.K.Umakantham, Principal I/C will visit the show case event on the same day.
3. All the project batches are mandate bring white cello-tape to fix the flex to the wall before time.
4. All the project batches should take a photograph with their respective guide, HOD, Assistant Principal, Vice Principal by projecting the flex and the same photograph should be placed in the last page of the original project documentation (Project batches are responsible to bring their guides and take photograph on the respective date and time).
5. All the students should wear uniform with ID card (Boys should be in-shirt and mandate to wear the shoe).
6. On 20.3.2018 AN is the project show and tell for the internal students and FN session will be for staff and management to show case your project. All the batches should be available on both the sessions at the respective show case place.
7. All project coordinators are requested to guide the students in identification of the space and sticking the flex.
8. For the uniformity all the flexi should be in the same size i.e. 6x4 each flexi mainly should contain the following abstract, advantages, and disadvantages and references. (Double column, times new roman font, project title at the top and college name at the bottom).
9. Flexi background light yellow for both DME & DEEE.

**VICE PRINCIPAL**  
**II Shift Polytechnic**

**Copy to:**

1. Secretary Sir – for kind information
2. Principal sir – for kind information
3. Correspondent – for kind information
4. Vice Principal (Academics) : for information
5. Assistant Principal – Admn.: for information
6. All HODs – CE/EEE/ME/ECE/CSE/S&H/MBA/Diploma: for information
7. OIE: for information
8. A.O.: for information