



NADIMPALLI SATYANARAYANA RAJU
INSTITUTE OF TECHNOLOGY
(AUTONOMOUS)



Name of the Meeting	IQAC Meeting	Ref. No.	Circular No. NSRIT (A) / IQAC Meeting / 2021 – 2022 / 2/Jan.22, 2022		
Platform	Online through Zoom	Date	January 22, 2022	Time	03:00 PM – 05:00 PM
Members Present	Director, Dr. Madhukar Seshadri, Dr. A Venu Gopal, Dr. Benny Joseph, Dr. Elayaraja Selappan, Commander Gopi Krishna, Dr. N. V. V. S. Suryanarayana(IQAC Coordinator), Secretary, Treasurer, Principal, Dr. B. Siva Prasad(HOD– ECE), Dr. Priya Vyjayanthi (CSE) (Learning Management System Coordinator), Mr. D.D.P. Varma , Mr. K. Ram Prasad (ME) , Mr. B. Ramesh Chandra (CE)				
Members offline through audio call	Sri Sriram Kumar Sivvam , Mrs. B. Maha Lakshmi, (Parent), Dr. P.N.E. Naveen(HOD–ME.), Dr. R.S. Krishnam Naidu (HOD-EEE) , Dr. V. Krishna.(HOD-S&H), Dr. K. Madhavi (CSE)				
Grant of Leave of Absence	Dr. R. P. Das , Dr. G. Kalyani(DCoE), Mrs. V. Usha Rani (EEE) , Mr. P. Mani Kumar(Alumnus), Ms. B. Divya (Student)				
Sl. No.	Points Discussed	Responsibility			
	Welcoming the members of the committee				
1	Director has welcomed all the members and thanked the external members for accepting our invitation	Members have suggested to check all the Technical/Network issues well in advance			

and attending the meeting.

so as to avoid the delay

IQAC coordinator has apologized for the delay in starting the meeting late by five minutes due to network issues.

2 Review of the 1st IQAC meeting minutes dated 30th October 2021

The IQAC Coordinator presented a detailed report on the action taken report

Members confirmed the minutes with minor corrections.

3 Discussion on the AQAR 2020-21 report

IQAC Coordinator has presented the filled Annual Quality Assurance Report 2020-21 highlighting the main points.



The IQAC Coordinator and respective unit heads

Based on the presentation, members suggested the following items

1. To indicate the validity of MoUs
2. Not to use any Abbreviations
3. In criterion 7, instead of writing general matter regarding the facilities like installing solar panels, it is better to mention what is the percentage students benefitted with those facilities like how much amount was saved in power bill.
4. To mention the statistics of number of students got benefitted with the remedial classes conducted for slow learners and extra assignments given /programs conducted for advanced

	<p>learners to assess the efficiency of the activities conducted</p> <ol style="list-style-type: none"> To convert the writings into monetized form instead of writing general matter mainly concentrating on the outcomes of each activity taken up To mention the number /percentage of students present in important committees To concentrate on generating revenue through consultancy by displaying the information in college website specifying the areas in which we can offer consultancy services to mention the number of students qualified in competitive exams like GATE against the number appeared To strengthen the features regarding feedback from alumni To empower faculty as they are the most important asset/Liability of the institution. 	
4	<p>Review on the implementation of LMS</p> <p>The LMS Coordinator gave detailed presentation on the implementation of LMS through CANVAS. Based on the presentation, members suggested the following items</p> <ol style="list-style-type: none"> To collaborate with other premier institutions for preparing better e-content To highlight the importance of LMS in getting good marks in NBA Expressed the opinion that CANVAS is the best online teaching tool and appreciated the entire team and requested to produce the statistics for reference To increase the band width for better utilization of the LMS 	<p>The IQAC Coordinator and the LMS Coordinator</p>

	<p>5. To do external auditing on the material prepared by the Teachers</p> <p>6. To apply for QS I-GAUGE E-Lead (E-Learning Excellence in Academic Digitalization) certification</p>	
5	<p>Review on SAR</p> <p>It is brought to the notice of all members that by this month end, our institution is going to submit the Self-The IQAC Coordinator and Dr .R. Priya Assessment Report (SAR) to NBA in the four Programs EEE, ME, ECE and CSE. Based on this, members suggested the following</p> <ol style="list-style-type: none"> 1. To request NBA authorities for physical mode of inspection 2. To plan for a mock inspection prior to the actual visit to know the weak areas and strengthening in those areas for getting good score. 3. To have a policy regarding granting of the seed money to researchers consisting of submitting a letter to the management requesting seed money ,the maximum/minimum amount that can be sanctioned ,the outcome expected in terms of papers/patents and the action to be taken if outcome in not as expected 4. To use VACOM boards for better presentation of Analytic subjects 	Vaijayanthi
6	<p>Any other item,</p> <p>Members suggested to arrange a webinar series on NEP-2020 to sensitize the faculty and students in the areas of Academic bank of Credits, Digital Locker and Virtual Labs</p>	IQAC Coordinator

7	The meeting concluded with the vote of thanks proposed by the IQAC Coordinator		
Prepared by	Coordinator(IQAC)	  22/11/22	Approved by Director e-mail communication

Screen Shots:

RecordingOriginal Sound On

You are viewing Priya Valluvan's screenView OptionsView

Zoom

Dashboard

Design and Analysis of Algorithms

←→↻canvas.instructure.com

AppsYouTubeMapsHow to use the C...Activation Function...Xtra curriculumAdaptive Neural Net...An Ultimate Tutoria...Numpy Getting Sta...Reading list

Account

Dashboard

Courses

Calendar

Inbox

History

Comm

Dashboard

Published Courses (5)

Complex Variables and System Fu...
CVSF

Digital System Design
DSD - Unit 1

To Do

Grade assignment 2
Signals
10 points • Nov 20, 2021 at 5:00

Grade Assignment from unit-1
DSD - Unit 1
10 points • Nov 22, 2021 at 11:29am

Grade Mid 1 Assignment
20EC102
10 points • No Due Date

Coming Up

View Calendar

Nothing for the next week

Start a New Course

View Grades

Priya Valluvan

Dr. V. S. Prayansh

Raja Murugadasan, Dir.

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Madhura Sathish

Principal VJEC

Principal VJEC

Elavasingam Sathian

Venu Gopal

Venu Gopal

Leave

Mute

Stop Video

Participants

Chat

Share Screen

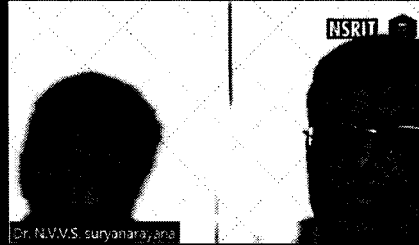
Record

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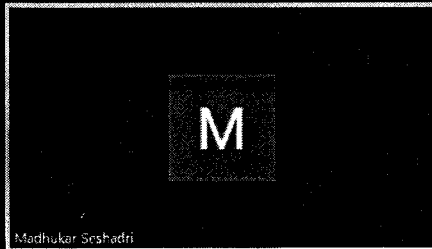
Priya Valjyanthi



Dr. NVV.S. Suryanarayana



Raja Murugadas J. Director, NSRIT



Madhukar Seshadri

Principal VJEC

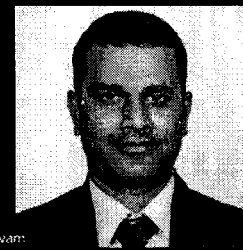
Principal VJEC



Elayaraja Sellappan

Venu Gopal

Venu Gopal



Gopi Sivaram



Dr. B. Siva Prasad HOD ECE, NSRIT (A)

Recording Original Sound On View Options

Post Attendee - Zoom Dashboard Design and Analysis of Algorithms

canvas.instructure.com

Apps YouTube Maps How do I use the C... Activation Function... Xtra curriculum Adaptive Neural Ne... An Ultimate Tutoria... NumPy Getting Star... Reading list

Dashboard

Published Courses (5)

Complex Variables and System Fu...
CVSF

Digital System Design
DSD - Unit 1

Complex Variables and System Fu...
CVSF

Digital System Design
DSD - Unit 1

To Do

- 20 Grade assignment 2
Signals
10 points • Nov 20, 2021 at 5am
- 30 Grade Assignment from unit-1
DSD - Unit 1
10 points • Nov 22, 2021 at 11:29am
- 30 Grade Mid 1 Assignment
20EC302
10 points • No Due Date

Coming Up

Nothing for the next week

Start a New Course

View Grades

Account

Dashboard

Courses

Calendar

Inbox

History

Commons

Mute Stop Video

Participants Chat Share Screen Record Reactions Apps

Leave

Priza Vajjavarthi

Dr. N.V.S. Suryanarayana

Raja Murugadoss J. Di...

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Madhukar Seshadri

Principal VJEC

Principal VJEC

Elayaraja Sellappan

Venu Gopal


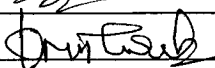
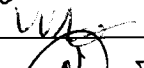


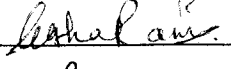



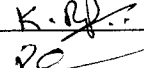

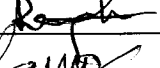
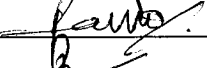
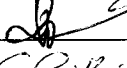
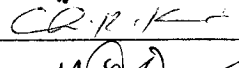
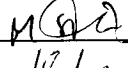
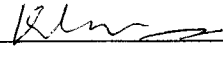
Venu Gopal

**Internal Quality assurance Cell (IQAC)
IQAC Meeting**

Date: 01.12.2021

Time: 3 pm- 5 pm

Attendance Sheet

S.No	Name	Designation	Signature
1	N. Suresh Kumar	Ant. prof	
2	K.M.A. Tarabekh	Asst. prof	
3	Dr. V.V. Ravi Kumar	Asso. Professor	
4	Dr. P.N. E. Naveen	Assoc. Prof & HOD	
5	V.V.R. MURTHY	Assoc. Professor	
6	Mrs. V. Usha Ram	Assistant Professor	
7	B. Parani	Assistant Professor	
8	Mr. A.B.R. RAM	Assistant Professor	
9	Mr. B. DIVAKAR	Assistant Professor	
10	KONA RAM PRASAD	Assistant Professor	
11	P. Preethi Kumari	"	
12	Dr. K. R. Mohan Reddy	professor	
13	S. Kucchi	Ant. prof	
14	M.V.S. Koptarani	Assoc. Professor (EE)	
15	V.V.S.R. Krishna Murthy Ch	Assoc. Prof	
16	M. Siva	Ant. prof.	
17	Dr. K.S.D.L. Kalyan Prasad	Assoc. prof.	
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Dr. N.V.V.S.Suryanarayana

Coordinator-IQAC

Name of the Meeting	IQAC Meeting	Ref. No.	Circular No. NSRIT (A) / IQAC Meeting / 2021 – 2022 / 2/ Oct. 30, 2021		
Platform	Online through Zoom	Date	October 30, 2021	Time	03:00 PM – 05:00 PM
Members Present	Director ,Dr. N. V. V. S. Suryanarayana(IQAC Coordinator), Dr. Madhukar Seshadri, Dr. K. Venu Gopal, Dr. Benny Joseph, Dr. Elayaraja Selappan, Commander Gopi Krishna, Secretary, Treasurer, Principal, Dr. B. Siva Prasad (HoD – ECE), Dr. P. N. E. Naveen (HOD-ME.), Dr. R.S. Krishnam Naidu (HOD-EEE), Dr. V. Krishna (HOD-S&H), Dr. Priya (CSE), Dr. K. Madhavi(CSE) , Dr. G. Kalyani (DCE), Mr. K. Ram Prasad (ME) , Mrs. V. Usha Rani (EEE) , Mr. B. Ramesh Chandra (CE), Mr. P. Mani Kumar(Alumnus), Ms. B. Divya (Student).				
Members Absent	Sri Sriram Kumar Sivvam , Dr. R. P. Das , Mr. D.D.P. Varma , Mrs. B. Maha Lakshmi				
Sl. No.	Points Discussed	Response			
1	Introduction of the New members of the committee				
	Director has welcomed all the members and introduced the newly added external members Dr. Madhukar Seshadri (Former Advisor (NAAC), Dr. K. Venu Gopal (Dean Academics, NIT, Warangal), Dr. Benny Joseph (Principal, VJEC), Dr. Elayaraja Selappan (Professor, PSGIT), Commander Gopi Krishna Sivvam (COO, CEMS), Sri Sriram Kumar (Luca Industries, Germany).	Members expressed their happiness for including senior academicians and administrative officers and felt that their suggestions will be very much useful for the overall development of the institution.			
2	Presentation by IQAC Coordinator				
	The IQAC Coordinator presented a detailed comprehensive report of the functioning of IQAC, the quality initiatives taken up, the best practices adopted, AQAR submitted earlier and the responses of the students in student satisfaction survey. Based on the presentation, the members suggested the following items	Members appreciated the coordinator for the detailed report.			
	<ol style="list-style-type: none"> To decrease the number of forms and choose appropriate frequency so that there will be no effect on teaching-learning activity. The evaluation of the survey reports should be done properly and to be discussed among the faculty for continuous improvement To include the vision and mission of IQAC in the presentation, announce scholarships and merit awards as it is essential for student support and progression. 	<p>The suggestions are well taken and assured that all the survey reports were evaluated time to time and actions initiated immediately</p> <p>IQAC coordinator has apologized for not including the vision and mission of IQAC in the presentation.</p> <p>For the first autonomous batch, performers day is celebrated by giving merit awards to the students who score CGPA 9.00 and above in each branch in both the semesters. Gold medal is also being awarded to the topper of the batch at the end of the four year UG Programme.</p>			
3	Review of Quality management system (QMS)				

	<ol style="list-style-type: none"> 1. To expand network by linkages with premier institutions and research organizations in education and research for faculty development and student support. 2. To go for external auditing of the Curriculum delivery, put extra effort to address the slow learners. 3. To form course team year wise 4. To put targets in each course base on the average of the last three years 5. To Empower faculty as they are the most important asset/Liability of the institution. 6. To motivate students to become members in professional bodies and student clubs for their holistic growth. 7. To conduct two tutorial classes in each course per week for betterment of results. 8. All members appreciated the idea of e-Course file 	<p>It is informed to all the members that we have international collaboration & signed MoUs with reputed organizations like European Center of Mechatronic, CEMS and many more. Still, we are trying to have collaboration with many more.</p> <p>Principal sir told that the suggestion for external auditing is well taken and will be implemented.</p> <p>Slow learners were identified after the first mid exam and special care is being taken on them for getting good result. Still extra effort will be taken for their improvement.</p> <p>It is informed to all the members that we are identifying course coordinators for each course based on the competency and the suggestion for forming course team semester wise will be considered.</p> <p>It is informed to all the members that most of the students are already enrolled as members in various professional bodies like ASCE, ASME, IETE, IEEE, IEI, CST and we are trying to open chapters also. Much effort will be put to motivate all students.</p> <p>Suggestion is well taken.</p> <p>Special care will be taken in verifying the files.</p>
4	Implementation of LMS	
	Members very much appreciated the implementation of LMS through CANVAS	Sufficient care will be taken to track the students for effective utilization of LMS. IQAC Coordinator informed that LMS was already implemented for I B. Tech students in second semester and pass percentage has increased from 69% to 81% from first to second semester.
5	Feedback on the quality of Questions in the Assessment Instrument	
	Coordinator has informed all members that feedback on a prescribed format, we are collecting the feedback from the external and internal valutors on the quality of questions given in the semester end exams, so that if necessary, we can change the panel of paper setters and maintain quality standards.	Members appreciated the move.
6	Feed back on the receipt of question papers from subject matter experts in industry	

	Coordinator informed the members that for the first-year exams so far we have obtained question papers from faculty of non-local reputed institutions who have a good amount of experience in the relevant subject. But, for some subjects which need practical approach and skill, if we get paper from industry experts, we can assess students perfectly. In this regard, we need your suggestions, whether such a provision is there.	Members approved the decision.
7	<p>Review of the SSS(Student satisfaction Survey) pertaining to the academic year 2020-21</p> <p>suggested</p> <ol style="list-style-type: none"> 1. To fix institutional satisfaction level in each parameter (Question) 2. To do the gap analysis based on the student response 3. To take action to fill the gap next year 4. To include question in SSS on innovative teaching methods 	Analysis was done already and action plan for gap filling will be discussed and implemented soon.
8	<p>Review on the functioning of the Nucleus members committee</p> <p>Members appreciated this new idea and suggested</p> <ol style="list-style-type: none"> 1. To think whether weekly review is required. 2. To take Self-reflection on curriculum from the faculty teaching the course for the first time so that the curriculum can be revised by rectifying the gaps 	<p>The individual members will submit weekly report and the committee head will consolidate the reports to see know whether all classes are going on as per time-table, whether Self-Reflection and class tests were conducted or not. The report will be reviewed by higher-ups fortnightly/monthly.</p> <p>Suggestion is well taken and will be implemented.</p>
9	<p>Strengthening of the existing MIS and Documentation cell</p> <p>The coordinator has explained the necessity of strengthening of this cell as per the revised frame work of all the accrediting and Statutory bodies</p>	Members approved the move.
10	<p>Review on the activities of the CAE(Center of Academic Excellence), a training arm of IQAC</p> <p>Members appreciated the efforts of CAE and encouraged to continue the activities</p>	Assured that more activities will be taken up in the near future to educate faculty in the areas of OBE, OBA and LMS.
11	<p>Review on the AQAR(Annual Quality Assurance report)of the year 2019-20</p> <p>Members congratulate the institution for getting extension of NAAC Grade and ScoreDirector and principal assured all members that we will work up to 31/12/25 and suggested to make this ample time to improve the quality and get ahard in a planned and smart way to get A+ grade in the next better grade in the next cycle.</p>	cycle and urged the support of all experts in this regard.
12	Student Member expressed her full satisfaction on the Teaching-Learning process, functioning of the institution in support of the students.	
13	Secretary Dr. N. Prasada Raju garu thanked all the experts for accepting our invitation to be the members of IQAC and requested their continuous support continuous quality improvement. He assured all that institution will take all measures for the overall development.	

14	The meeting concluded with the vote of thanks proposed by the principal Dr. M. A. Khadar Baba.		Approved by	Director
	Prepared by	Coordinator		

30/10/2021

Screen shots of attendance:

Zoom Meeting

Recording

Chat

From Prof. M A Khadar Baba to Everyone:

please record the proceedings

Who can see your messages? Recording On

To: Everyone

Type message here...

Type here to search

100%

ENG 16:20 30-10-2021

Zoom Meeting interface showing a large video screen with the name **Venu Gopal** displayed. The top bar shows several participant thumbnails, including Dr. N. V. S. Elayaraja Sellappan, Madhukar Seshadri, Prasada Raju N, Raja Murugadoss J. Director, NSR, Prof. M A Khadar Baba, and Madhavi Kulkuluri. The bottom toolbar includes icons for Mute, Stop Video, Security, Participants, Chat, Screen Share, Remote Control, Erase, and End. The status bar at the bottom shows the Windows taskbar with a search bar and various application icons.

Participants (19)

Find a participant

M	Madhukar Seshadri	🔊	🗑️
R	Raja Murugadoss J. Director, NSR...	🔊	🗑️
VG	Venu Gopal	🔊	🗑️
Dr	Dr Naveen HOD-ME & Coordinat...	🔊	🗑️
Dr	Dr Naveen HOD-ME & Coordinat...	🔊	🗑️
k	Dr V. Krishna, HOD-FED	🔊	🗑️
E	Elayaraja Sellappan	🔊	🗑️
GS	Gopi Sivvam	🔊	🗑️
KR	Kanaka raju's iPhone	🔊	🗑️
MK	Madhavi Kulkuluri	🔊	🗑️
M	Manikumar	🔊	🗑️
PR	Prasada Raju N	🔊	🗑️
PV	Principal VJEC	🔊	🗑️
PV	Principal VJEC	🔊	🗑️
P	Priya Vijayanthi	🔊	🗑️
PM	Prof. M A Khadar Baba	🔊	🗑️

Invite

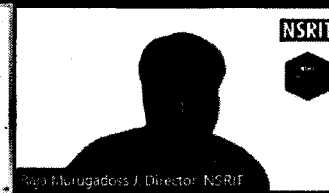
Mute All



Prasad Raju N



Raja Murugadoss J. Director NSRIT



Raja Murugadoss J. Director NSRIT



Vignesh Kumar



Raja Murugadoss J. Director NSRIT



Prof. M A Khadar Baba



Principal VJEC



Rajanarayanan S

Gopi Sivvam

M

Principal VJEC

Gopi Sivvam

Madhukar Goshadri

Dr Naveen HOD-ME & Coordinator CAI

Principal VJEC

MADHUKAR GOSHADRI

Chat

From Prof. M A Khadar Baba to Everyone:

please record the proceedings

From Raja Murugadoss J. Director, ... to Everyone:

Thank you all sirs.

From Dr Naveen HOD-ME & Coordi... to Everyone:

Thank you all sirs

Screenshot saved
The screenshot was added to your OneDrive.

**Internal Quality assurance Cell (IQAC)
Circular**

Circular No. NSRIT (A) / IQAC circular/ 2021 – 2022 / 1


22.10.2021

IQAC Committee for 2021-22 Academic Year

The committee is revised by including few external members who are well aware of the procedures and share input for our growth. Certainly this composition will make our IQAC more functional. Internal members are identified to represent various key activities and initiatives.

S. No.	Name	Designation	Role
1	Dr. M.A. Khadar Baba	Principal	Chair Person
2	Dr. N. Prasada Raju	Secretary	Management Member
3	Sri N .Kanaka Raju	Treasurer	Management Member
4	Dr. J. Raja Murugadoss	Director	Director
5	Dr. R.S. Madhukar	Former Advisor, NAAC	Senior Administrative Officer
6	Dr. K. Venu Gopal	Dean Academics, NITW	Senior Academician & Administrative Officer
7	Dr. Benny Joseph	Principal, VJEC, Kannur	Senior Administrative Officer
8	Dr .Elayaraja Selappan	Professor, PSGIT, Coimbatore	Senior Academician
9	Mr. Sivaram Kumar Sivvam	Luca Industries, Germany	Member from industry
10	Commander Gopi Krishna Sivvam	COO-CEMS, Visakhapatnam	Member from local Society
11	Dr. R.S.R .Krishnam Naidu	HOD-EEE	Head of Academic Unit
12	Dr. P.N.E. Naveen	HOD-ME & Coordinator-CAE	Head of Academic Unit
13	Dr. B. Siva Prasad	HOD-ECE	Head of Academic Unit
14	Dr. V. Krishna	HOD-FED	Head of Academic

			Unit
15	Dr. K. Priya Vyjayanthi	Professor & LMS Coordinator	Teacher
16	Dr. K. Ravi Kumar	Professor	Teacher
17	Dr. K. Madhavi	Associate Professor & Autonomous Coordinator	Teacher
18	Dr. G. Kalyani	Associate Professor & DCoE	Teacher
19	Dr. K.S.D.L. Kalyan Prasad	Associate Professor	Teacher
20	Mr. K. Ram Prasad	Assistant Professor	Teacher
21	Mrs. V. Usha Rani	Assistant Professor	Teacher
22	Mr. Ramesh Chandra	Assistant Professor	Teacher
23	Ms. Bandaru Divya	Student, IV B. Tech	Student Member
24	Mrs. B. Maha Lakshmi	Parent	Parent Member
25	Mr. P. Mani Kumar	Alumni	Alumni Member
26	Mr. D. D. P. Varma	Training & Placement Officer	Head-Training & Placement Unit
27	Dr .N.V.V.S. Suryanarayana	Professor	Coordinator of the cell


 Dr .N.V.V.S. Suryanarayana,
 Coordinator-IQAC


 Dr. M. A. Khadar Baba
 Principal & Chair Person, IQAC

NSRIT, Sontyam, Visakhpatanam, India

Report On Class Lecture Observation of Mr. T. Naidu for the subject of Construction Technology & Mangement (2nd Period September 23rd, 2021)

Observed by: B. Ramesh Chandra, Associate Professor, Department Of Civil Engineering

Lecture by: T. Naidu, Assistant Professor, Department Of Civil Engineering

Recommendations:

1. Pace down your lecture a little bit, i.e., slow down your lecture by a little bit.
2. Speak in English completely. Do not use Telugu in between.
3. Prevent the lecture oration from being monotonous.
4. Move around a little while you deliver the lecture.
5. Complement your lecture PPT by a little bit of usage of Chalk and Talk when you are using PPT majorly and by a little bit of usage of PPT when you are majorly using Chalk and Talk. Doing so, re-initiates the attention of the students towards the lecture.
6. Write legibly while using Chalk and Talk.
7. Important concept specifics when orated should be simultaneously written down on black board or shown in the PPT.

Positives:

1. Good voice, delivery, PPT (Lecture), concept outlines, well mannered, dignified, good detail of description of concept topics.

*B. Ramesh Chandra
September 23rd 2021*

Report ON Class Lecture Observation of Ms. K. Sree Sandhya for the subject of Air Pollution & Control (2nd Period September 22nd, 2021)

Observed by: B. Ramesh Chandra, Associate Professor, Department Of Civil Engineering

Lecture by: K. Sree Sandhya, Assistant Professor, Department Of Civil Engineering

Recommendations:

1. Get a computer mouse and use it during PPT presentation as it will enable faster and smoother control and navigation through your PPT's.
2. Speak in English completely. Do not use Telugu in between.
3. Present the gist of the lecture concepts to be delivered before the lecture and relate with an example or instance that the students are well aware of, when you begin the class. This enables them to latch on to the lecture because of the established familiarity.
4. Interactive questions if asked should not consume too much of the lecture time. You can perhaps slate them at the end of the lecture.
5. Include specifics of information in your lecture concept oration. Though beginning explanation with simple abstract level concepts is good but it should hierarcially end with higher level of concepts. There should be at least three levels of concept complexity in your delivered lecture and you should take your students through them starting with the simplest, medium and hardest.
6. Maintain distance from the students at a professional level.

Positives:

1. Good voice, delivery, PPT (Lecture), concept outlines, informative and the lecture satisfies the aforementioned first abstract level of concept complexity and partially the second medium level.

*B. Ramesh chandra
September 22nd 2021*

NSRIT, Sontyam, Visakhpatanam, India

Report On Class Lecture Observation of Mr. P. Hara Gopal for the subject of Concrete Technology (5th Period September 23rd, 2021, Civil Engineering III Year)

Observed by: B. Ramesh Chandra, Associate Professor, Department Of Civil Engineering

Lecture by: P. Hara Gopal, Assistant Professor, Department Of Civil Engineering

Recommendations:

1. Keep up the good work.
2. Register and complete your PhD in Civil Engineering as soon as possible.

Positives:

1. Good voice, delivery, PPT (Lecture), concept outlines, well mannered, dignified, good detail of description of concept topics, well planned technical lecture, knowledgeable, interactive, overall-a natural teacher.

B. Ramesh chandra
September 23rd 2021



**NADIMPALLI SATYANARAYANA RAJU
INSTITUTE OF TECHNOLOGY
(AUTONOMOUS)**



Centre for Academic Excellence

Name of the Meeting	Academic Nucleus Committee Meeting	Ref. No.	Circular No. NSRIT (A) / 2021 – 2022 / 1 / Email dated Sep. 17, 2021		
Platform	-	Date	Sep. 18, 2021	Time	01:30 PM – 03:00 PM
Members Present	Director, Mr. M. Ramesh Chandra (CE), Mr. K. M. M. Tarakesh (EEE), Dr. K. Raghu Ram Mohan Reddy (MECH), Dr. K. Ravi Kumar (ECE), Dr. R. Priya Vijayanthi (CSE), Dr. K. Madhavi (CSE), Dr. N. V. V. S. Suryanarayana (FED)				
Members Absent	Mr. K. Shankar (CSE)				
Sl. No.	Points Discussed		Responsibility	Target Date	
	The Director welcomes all the members for the first Nucleus Committee meeting for academic excellence, an initiative of IQAC under the banner of Centre for Academic Excellence.				
1	<p>a. Class Monitoring through Logbook: The committee is formed with the aim of enhancing productivity of academic departments and achieve above 90% overall result in each department in each program of study at any instance of time. The members should maintain a record of the classes taken by the faculty members hour wise for each section separately in a logbook with the following details by asking the class representative to enter details daily and sign at the end of the day. These records are to be in the custody of the concerned nucleus member only. The logbook shall contain the following field in a tabular form viz. Data, Period, Faculty, Topic, Time In, Time Out, No. of Students Present. The logbook shall be verified daily by the respective nucleus member and weekly basis by the nucleus committee head, Dr. N. V. V. S. Suryanarayana and fortnight by the Director</p> <p>b. The timetable of the class is to be pasted in the first page and no changes in the timetable are allowed without approval of the Head of the Department as well as the final approval by The Director</p> <p>c. Class Monitoring through Physical Inspection: The members should monitor the conduct of class work by making frequent rounds in their allotted sections and observe the proceedings by sitting in the classes occasionally to get direct feedback about the content delivery but not authorized to disturb the class and interact with the faculty or student members during the class. They should monitor whether the faculty members are going to classes in time and engaging the class effectively till the last minute of the scheduled time of the class</p> <p>d. The head of the committee as cited above is completely authorized by the approval authority of this minutes to take surprise inspection in any class across any departments to monitor the proceedings</p> <p>e. The nucleus members should conduct demo classes in the presence of the head of the committee to groom those faculty</p>				